

# Neema Village – Volunteer Application Form

If Your Application is Approved:

Dates you hope to: arrive \_\_\_\_\_ leave \_\_\_\_\_

Personal Information					
Last Name				Application Date	
First Name					
Marital Status					
Date of Birth		Gender		Nationality	
Address (including post code)			Religion		
Telephone					
Mobile Phone					
Email					

**\*\*You must make a \$100 good faith, non-refundable deposit to reserve your room at the Volunteer House. Please understand that if you have not made that deposit you are not in the books for a bed! You will make your deposit as soon as your application has been approved. The Volunteer Coordinator will let you know when your application has been approved and when to make your deposit.**

The remainder of your housing bill must be paid before arrival. Go to [www.neemavillage.org](http://www.neemavillage.org) to make your payments. Put "Volunteer Housing" on the purpose line.

Work/University/College Experience		
Dates	Position	Address

<b>Previous Cross-Cultural Experience (including recreational)</b>		
<b>Dates</b>	<b>Destination</b>	<b>Activities</b>

<b>Application Information – please answer these following questions.</b>
<b>Why do you want to come to Neema Village?</b>
<b>Have you ever been convicted of a felony or misdemeanor involving a child or other?</b>
<b>Do you have any special needs that we need to be aware of such as dietary needs, physical or medical needs? Arusha is a very modern city and most conditions can be met we just need to know ahead of time how we can best help to make your stay at Neema an enjoyable and safe experience.</b>

**What other experience/qualifications/talents/hobbies do you have that you feel would be beneficial to us? Computer skills? Web design? Photography? Artist? Musical? Medical? Social Welfare? Other?**

**We ask all volunteers to carry out a fundraising event for Neema Village before coming. This is different than raising money for the cost of your trip. Becoming involved in what it takes to run Neema Village and talking about Neema will orient you to the babies' needs and the needs of Neema Village. We suggest a fundraising goal of \$500 minimum. It is perfectly acceptable to just ask friends and relatives! Your fundraising money for Neema must be donated on line through our website or given to the Director upon your arrival, not at the end of your stay.**

**For your donors to get a U. S. tax deduction the funds must be given to Neema Village not to you personally. They can make donations at [www.neemavillage.org](http://www.neemavillage.org) .**

**The "Go Fund Me" and similar sites are a little tricky to set up correctly for your fundraising.**

**For U.S. donors: To make sure that your donors get a tax deduction from the U.S. government you might want to contact our bookkeeper, Sarah Lockett at [scottsarahlockett@yahoo.com](mailto:scottsarahlockett@yahoo.com) before you set that up. It would cause some major trouble for Neema if you promised your donors a tax deduction but Sarah could not send it to them because Neema did not get the money from the donor. If you run all the money through your account and then send one check to Neema from you, then only you get the tax deduction. You see how that works! Your donors would blame Neema which would be a huge black mark for Neema and could cost us our nonprofit status. Sp please check with Sarah before setting up an internet fundraising site. Thanks**

How do you plan to raise funds for Neema Village?

## References

Please supply details of two references, one personal and one professional. Both references should have known you for a minimum of 12 months.

- 1) Professional/Educational Reference
- 2) Personal Reference (not a relative please)

1) Professional Reference	
Last Name	
First Name	
Title	
Address	
Email	

2) Personal Reference	
Surname	
First Name	
Title	
Address (including post code)	
Email	

If you are coming from another volunteer organization, please list the name of the organization and your contact there.

We will contact you by email if we feel that you are a suitable Volunteer for Neema Village, (if we do not reply, please send this again as e-mails do get lost!) Summer months fill up quickly, we have only twelve beds in the volunteer house.

You will need to send the rest of the total cost for staying in the volunteer house at least two weeks before your scheduled arrival. Refer to the price list for the house for the amount to send. Use the donate button on the web site for payment. [www.neemavillage.org](http://www.neemavillage.org). State purpose as: volunteer house reservation.

If you have any questions, please contact the volunteer coordinator at [volunteer@neemavillage.org](mailto:volunteer@neemavillage.org).